

email: office@healthserve.org.au

2007 Annual Public Report

A summary of officers' annual reports

Dr Clifford Smith
Executive Officer

During 2007 progress on many fronts has progressed slowly with good promise of future development of the work. In particular a lot of work has been done in consolidating the structure and function of the organization. During a May weekend long face-to-face think tank of committee members and invited consultants, a review of progress since the organization was formed in 2004 was encouraging in the light of the number of obstacles that had been overcome.

A strategy to implement the priority goals of HSA was also formulated.

Current strategy

A few of the specific objectives on structural development of the organization during the May meetings were

- To develop a new board organizational structure including the adoption of an amended constitution
- Increase members' involvement, active member participation and understanding by members
- Increase staff levels of the organisation
- Improve web site function
- Clarify DGR status and review AusAID accreditation

Two significant illnesses of the executive officer since this meeting impeded the realization of these objectives, but there has been some definite progress made.

- The status of DGR and AusAID accreditation has been clarified and moves made to get ACFID (the Association of Australian NGO's) and then OAGDS (the Overseas Aid Gift Deduction Scheme run by the Australian government agency AusAID) accreditation.
- At the AGM held in December amendments to the constitution of HealthServe Australia to implement the new board structure and rewording the section on membership to allow for better member participation were presented and approved.
- Work has been done on the development of a new web site, allowing for a database on line and links to Papal for donations.
- A job description for a promotions officer and advertisement for such a person have been made but unfortunately so far no satisfactory applications have been received. An assistant to the executive officer was employed for a trial period but it was felt that in future such a person would need to work in the Sydney office.

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HealthServe Australia projects

1. Smiles for Life, Bangladesh.

The project continues to make headway with its limited resources, and in difficult circumstances. The project leader Helen Reema has been unwell with Bell's palsy, but has improved slowly. Dr Ross Dunn (dentist – QLD) visited with team of dentists and students in November 2007. More support is needed for this excellent project.

2. Kilimanjaro Rehabilitation Project

This is a very large project financially. It has taken a long time to finalise all the details but documents have now been signed by implementing partners KCMC and CCBRT and the final result will make a very significant contribution to rehabilitation in Sub Saharan Africa generally and in particular to the North West of Tanzania. The Australian steering committee is taking shape and will be promoting the project.

3. Morogoro Training Program

Dr Msey has completed his training. A final report is awaited.

4. Partnerships in Health and Development (Short term visits).

New visits are planned for Tanzania, Southern Sudan and India. Collaboration with PRIME UK is commenced.

5. Tanzanian Orphans and Vulnerable Children Support Project

This project has commenced. First report is awaited in January 2008. Local project officer has changed from Neema Peter to Dr. Frank Haji.

6. ICMDA HIV Initiative

The website is developing gradually and electronic mail outs continue. The website has over five hundred visitors/ month. It is now linked to the HealthServe Australia website and during the year it was taken on as one of the HSA projects.

Dr Ruth Nduati, of Nairobi Kenya was voted the 2007 winner of Dignity and Right to Health Award. Two other nominees were Dr Chris Brooks of Canada/Malawi and Dr Lydia Mpanga Sebuyira of Uganda.

Another small project linked to this was commenced to support the website for the 'Friends of Canon Gideon Foundation' (FOCAGIFO) that supports HIV orphans access educational opportunities.

Dr Michael Burke gave presentations at the Oaktree UNSW event and at the Church and AIDS Global Initiative at the Saddleback Church last week. Solomon Islands united Church community health work, arising out of the tsunami appeal. Further news is needed on available accommodation for health workers before it is felt we can commit to any project there

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7. Early discussions have been held on a number of possible projects for other areas

Chennai in India,
Southern Uganda,
Rwanda Hospital of Hope – discussions discontinued
Papua New Guinea – the new edition of the ‘Clifford Smith PNG Manual of Community Health’.

In conjunction with the AGM held in December 2007, another think tank was held on the future of the work, this time focusing on governance issues with the help of a legal consultant.

HealthServe Australia finances

By law there are two accounts held – the HealthServe Australia Overseas Aid Fund and the HealthServe Australia Inc account. The former is used for all donations for projects overseas. Funds are drawn down to pay for administrative costs from this through transfers to the HealthServe Australia Inc account and the balance of funds are transferred overseas via another fully OADGS accredited NGO to fund the actual project.

A full report of the audited HSA accounts of the financial year ended 30th June 2007 presented by the auditor, Mr. John Byron is available on request.

The following is a summary of the finances:

The auditor wrote:

I am pleased to advise that the suggestions I made at the conclusion of the 2006 audit have been taken up. Two persons are now present when mail is opened and money received in the mail is recorded as such and certified by the two persons present when mail is opened.

Registration for G.S.T. purposes has been obtained and refunds of all G.S.T paid to date has been received.

With regard to solvency, due to the provision of interest free loans by certain members, the company is able to pay its debts as they fall due however the situation should always be monitored to ensure the company complies with the law.

In reference to the overseas aid fund he states:

The fund has been conducted strictly in accordance with the requirements of the constitution and the rules as set down by the Australian Taxation Office

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HEALTHSERVE AUSTRALIA OVERSEAS AID FUND

ABN 12 553 835 278

Balance Sheet As Of 30 June 2007

2006		2007
	<u>ASSETS</u>	
	Current Assets	
	Cash On Hand	
\$12,141.37	Cheque Account 062 161 10227 4	\$38,650.92
\$21,959.55	HSOAF ING acc 6009 1985	\$712.40
		<hr/>
<u>\$34,100.92</u>	Total Cash On Hand	<u>\$39,363.32</u>
<u>\$34,100.92</u>	Total Current Assets	<u>\$39,363.32</u>
\$34,100.92	Total Assets	\$39,363.32
	<u>LIABILITIES</u>	
	Special Purpose Trust Accounts ^{Note 1}	
\$1,513.12	Donations - General	-\$245.14
\$32,059.59	Bangladesh Project Smiles for Life	\$24,700.00
\$200.00	Indonesian Community Project	\$212.50
\$200.00	Kilimanjaro Rehab -Pr.Tanzania	\$1,870.00
\$0.00	P'ships Health & Dev - Mvumi	\$235.60
\$0.00	Solomon Islands Tsunami Appeal	\$1,122.00
\$0.00	ACT Orphans & Vulnerable Child	\$8,200.00
\$0.00	ICMDA - HIV Initiative	\$1,250.00
\$78.21	ICMDA Bursary Funds - Congress	\$0.00
		<hr/>
<u>\$34,050.92</u>	Total Special Purpose Trust Accounts	<u>\$37,344.96</u>
\$34,050.92	Total Liabilities	\$37,344.96
\$50.00	<u>NET ASSETS</u>	<u>\$2,018.36</u>
	<u>EQUITY</u>	
\$50.00	Settlement Sum	\$50.00
\$0.00	Current Year Surplus/Deficit ^{Note 2}	\$1,968.36
		<hr/>
<u>\$50.00</u>	Total Equity	<u>\$2,018.36</u>

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**Notes to and Accompanying Balance Sheet
As of 30 June 2007**

<u>2006</u>	FUND	<u>2007</u>
	<u>Donations - General</u>	
3,160.00	Opening Balance	1,513.12
5,823.00	Donations	8,745.00
534.27	Interest	
<u>9,517.27</u>	Total Income	<u>10,258.12</u>
	less Outgoings	
500.00	to HealthServe	1,153.26
2,650.00	to Smile for Life	6,350.00
4,454.00	to General ICDMA Bursary	3,000.00
400.15	Bank Fees	
<u>8,004.15</u>	Total Outgoings	<u>10,503.26</u>
<u>1,513.12</u>	Closing Balance	<u>-245.14</u>
	<u>Bangladesh Proj Smiles for Life</u>	
18,782.15	Opening Balance	32,059.59
45,047.50	Donations	35,150.00
<u>-</u>	Donation from Gen Fund	<u>6,350.00</u>
63,829.65	Total Income	73,559.59
29,000.00	less HealthServe	3087.95
2,770.06	less Overseas Projects	<u>45,771.64</u>
<u>31,770.06</u>	Total Outgoings	<u>48,859.59</u>
<u>32,059.59</u>	Closing Balance	<u>24,700.00</u>
	<u>Indonesian Community Project</u>	
0.00	Opening Balance	200.00
<u>200.00</u>	Donations	<u>50.00</u>
200.00	Total Income	250.00
0.00	less Admin Charges	37.50
<u>0.00</u>	Total Outgoings	<u>37.50</u>
200.00	Closing Balance	212.50
	<u>Kilimanjaro Rehab -Pr.Tanzania</u>	
0.00	Opening Balance	200.00
<u>200.00</u>	Donations	<u>2,000.00</u>
200.00	Total Income	2,200.00
0.00	less Admin Charges	330.00
<u>0.00</u>	Total Outgoings	<u>330.00</u>
200.00	Closing Balance	1,870.00

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Tanzania Church proj (Morogoro)

0.00	Opening Balance	0.00
<u>2,370.00</u>	Donations	<u>2,370.00</u>
2,370.00	Total Income	2,370.00
2,154.54	less Overseas Projects	2,370.00
<u>215.45</u>	less World Relief Inc	
<u>2,369.99</u>	Total Outgoings	<u>2,370.00</u>
0.01	Closing Balance	0.00

P'ships Health & Dev - Mvumi

0.00	Opening Balance	0.00
0.00	Donations	19,900.00
0.00	Donations from Gen Fund	3,000.00
<u>0.00</u>	Reimburse cost fares Flight Centre	<u>199.00</u>
0.00	Total Income	23,099.00
<u>0.00</u>	less Outgoings	<u>22,863.40</u>
<u>0.00</u>	Total Outgoings	<u>22,863.40</u>
0.00	Closing Balance	235.60

Solomon Islands Tsunami Appeal

0.00	Opening Balance	0.00
<u>0.00</u>	Donations	<u>1,320.00</u>
0.00	Total Income	1,320.00
<u>0.00</u>	less Admin Charges	<u>198.00</u>
<u>0.00</u>	Total Outgoings	<u>198.00</u>
0.00	Closing Balance	1,122.00

ACT Orphans & Vulnerable Child

0.00	Opening Balance	0.00
<u>0.00</u>	Donations	<u>8,200.00</u>
0.00	Total Income	8,200.00
<u>0.00</u>	less Outgoings	<u>0.00</u>
<u>0.00</u>	Total Outgoings	<u>0.00</u>
0.00	Closing Balance	8,200.00

ICMDA - HIV Initiative

0.00	Opening Balance	0.00
<u>0.00</u>	Donations	<u>1,250.00</u>
0.00	Total Income	1,250.00
<u>0.00</u>	less Outgoings	<u>0.00</u>
<u>0.00</u>	Total Outgoings	<u>0.00</u>
0.00	Closing Balance	1,250.00

ICMDA Bursary Funds – Congress 2006

	Opening Balance	78.21
	less Admin Charges	<u>78.21</u>
	Total Outgoings	78.21
	Closing Balance	0.00

TOTAL LIABILITIES

37,344.96

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**Income and Expenditure
1 July 2006 to 30 June 2007**

INCOME

Donations Received \$78,985.00

Interest Income \$2,391.24

Total Income

\$81,376.24

EXPENSES

Bank Fees HSOA account \$422.88

TRANSFERS to Special Purposes Accounts \$78,985.00

Operating Surplus \$1,968.36

Net Surplus / (Deficit) \$1,968.36

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HealthServe Australia Inc accounts

<u>2006</u>		<u>2007</u>
	<u>INCOME</u>	
\$1,300.00	Donations	\$125.00
\$10,143.09	Activities Income	\$9,349.32
\$11.57	Interest Income	\$22.55
\$11,454.66	Total Income	\$9,496.87
\$11,454.66	Gross Profit	\$9,496.87
	<u>EXPENSES</u>	
\$0.00	- Activities - Expenses	\$235.50
\$0.00	Bank Fees	\$231.05
\$0.00	Gifts and Donations	\$100.00
\$0.00	GST Correction Previous years	\$487.81
\$0.00	Audit & Accountant Expenses	\$1,000.00
\$300.00	Co-Aid fees	\$0.00
\$0.00	Legal Fees	\$900.00
	<u>Employment Expenses</u>	
\$10,895.07	Exec Officer - Consultancy Fee	\$13,850.07
\$70.00	Executive officer Travel	\$245.00
\$95.64	O'Seas Travel Exec Officer	\$0.00
\$1,389.97	Interstate Travel	\$208.64
\$12,450.68	<u>Total Employment Expenses</u>	\$14,303.71
\$24.72	Internet	\$0.00
\$669.06	Teleconference	\$861.61
\$1,090.92	Web-site	\$1,363.64
\$0.00	Printing Costs	\$1,200.00
\$14,535.38	Total Expenses	\$20,683.32
-\$3,080.72	Net Surplus / (Deficit)	-\$11,186.45

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<u>2006</u>		<u>2007</u>
	<u>ASSETS</u>	
	Current Assets	
	Cash On Hand	
\$15,925.19	Cheque Account	\$3,617.65
\$1,941.37	GST Refund Due	\$746.73
	Total Current Assets	\$4,364.38
\$17,866.56	Total Assets	\$4,364.38
	<u>LIABILITIES</u>	
	Current Liabilities	
\$3,917.30	Trade Creditors	\$2,802.17
\$10,200.60	ICMDA Bursaries to CMDFA	\$0.00
\$14,117.90	Total Current Liabilities	\$2,802.17
\$0.00	Total Long-Term Liabilities 3 year interest free loans	\$14,000.01
\$19,117.91	Total Liabilities	\$16,802.18
-\$1,251.35	Net Assets	-\$12,437.80
	<u>EQUITY</u>	
\$1,829.37	Retained Earnings	-\$1,251.35
-\$3,080.72	Current Year Surplus/Deficit	-\$11,186.45
-\$1,251.35	Total Equity	-\$12,437.80

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Plans for the future:

- There is much more work needs to be done in promoting the association with our associate member organisations. This will be much easier when we have a promotions officer appointed. It will be helpful for this person also to have an input into the web site.
- Submission of the OAGDS application form to be accepted as a fully accredited NGO without having to work through another body.
- Numerous projects that have been mooted need to be fully investigated.
- Ensuring better governance of the association
- Promotional work generally

Much work needs to be done, but we can praise God for what has been achieved thus far a pray for his grace and strength to enable us to persist faithfully in this ministry.

Dr Clifford Smith